



# **OVERVIEW AND SCRUTINY COMMITTEE**

**Tuesday, 26th July, 2011**

**7.00 pm**

**Town Hall, Watford**

**Publication date: 18 July 2011**

## **CONTACT**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Legal and Property Services on 01923 278377 or by email to [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) (Minicom available on 01923 278499).

Welcome to this meeting. We hope you find these notes useful.

## **ACCESS**

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

## **FIRE/EMERGENCY INSTRUCTIONS**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

## **MOBILE PHONES**

Please ensure that mobile phones are switched off before the start of the meeting.

# COMMITTEE MEMBERSHIP

Councillor M Watkin (Chair)

Councillor S Rackett (Vice-Chair)

Councillors N Bell, S Greenslade, K Hastrick, P Jeffree, S Johnson, R Martins and K McLeod

## AGENDA

### PART A - OPEN TO THE PUBLIC

**1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP**

**2. DISCLOSURE OF INTERESTS (IF ANY)**

**3. MINUTES** (Pages 1 - 14)

The minutes of the meeting held on 23 June 2011 to be submitted and signed.

**4. UPDATE FROM PREVIOUS MEETING** (Pages 15 - 24)

This report sets out an update of the actions which arose at the meeting on 23 June 2011.

**5. CALL-IN**

To consider any Executive decisions which have been called in by the requisite number of Members.

**6. AFFORDABLE HOUSING REVIEW** (Pages 25 - 26)

The Scrutiny Committee is asked to review the Executive's response to the Affordable Housing Review.

**7. COMMUNITY SAFETY PARTNERSHIP TASK GROUP UPDATE**

The Committee and Scrutiny Officer will provide a verbal update on the progress of the Community Safety Partnership Task Group.

**8. BUDGET PANEL UPDATE**

The Committee and Scrutiny Officer will provide a verbal update on Budget Panel.

**9. FORWARD PLAN** (Pages 27 - 36)

Report of the Head of Legal and Property Services

This report sets out the changes to the latest version of the Forward Plan.

**10. WORK PROGRAMME AND TASK GROUPS** (Pages 37 - 38)

Report of the Head of Legal and Property Services

The Scrutiny Committee is asked to agree the scope and membership for the agreed Task Groups.

**11. DATES OF NEXT MEETINGS**

- Wednesday 10 August 2011 (For call-in only)
- Wednesday 21 September 2011
- Wednesday 12 October 2011 (For call-in only)